MINUTES OF
STEPHENS MEMORIAL HOSPITAL DISTRICT
MEETING OF THE BOARD OF DIRECTORS
July 28, 2026
PLACE: O.C. Heairren Annex

Board members present:
Tom Echols, President
Wade Toombs, Vice President
Kevin Simmons
Gregg Goodall
Kaylee Shahan
Bruce Curry
Todd Tidwell
Also present, CEO Gena Speer, Medical Director Dr. Windsor, Quality Director Ashley Woodrum, Chief Revenue Officer Linda Moore, Administrative Services Samantha Palacios

Tom Echols called the meeting to order at 5:33 PM.
The board reviewed the minutes from the June board meeting. Todd Tidwell made a motion to approve the board minutes, seconded by Wade Toombs, approved by all.

Tom Echols informed the board that the next board meeting will be August 31, 2026.

Dr. Windsor gave her report from the medical staff meeting. She shared that no Medical Staff meeting was held this month due to the ongoing Oracle transition. Med Surg has remained steady.

Credentialing or recredentialing of medical staff: None

Old Business: None

New Business:
Ashley presented revisions to the Employee Health Policy. The first change updates the N95 fit-testing requirement, exempting remote employees who do not enter the facility from N95 fit testing and required immunizations. The second change revises the Mask Policy during flu season, requiring masks only in common areas, patient care areas, or situations where social distancing is not possible. Masks are not required when an employee is alone in their office and not providing public service. Kaylee Shahan made a motion to approve the revised policy, seconded by Kevin Simmons, approved by all.

Clinical Services Report
Gena shared that Beatrice Duncan has accepted an interim CNO position. She has a long history with the organization.

Quality and Compliance
Ashley gave the report on quality and compliance. She reported one medication error in which a dose was administered twice because Athena did not document the first dose as given. Nursing staff have been reminded to verify orders. One patient grievance was received involving an emergency room discharge. The patient later went to another facility and felt their condition could have been identified sooner. The facility is working with Southwest to improve related processes. Length of stay continue to perform well. Because the Emergency Department has been performing well, the HCAHPS goals were updated. The inpatient goal was adjusted to help identify areas for improvement. BMC continues to perform very well. As a Critical Access Hospital, HCAHPS scores are not publicly reported and are not tied to reimbursement.

Financials and Statistics

Gena gave the report on statistics. Acute days increased during the month, while swing bed days saw a slight decrease. Emergency Room visits remained slightly above average. Outpatient physical therapy visits continue to increase due to the addition of a contract PTA and the anticipated addition of a contract PT. Lab testing remained at average levels. Radiology volumes were slightly higher. BMC visits were impacted by Oracle training and a seasonal decline similar to what was seen during the same period last year.

Stephen Peyton delivered the presentation on financials. Gross charges for the month were approximately $2.5M. Deductions were higher than usual due to cleanup of accounts in Athena as part of the transition to Cerner, resulting in increased bad debt write-offs. Net patient revenue was nearly $1.1M. The QIPP loan was paid off during the month. Prepaid expenses increased by $1.1M, primarily due to IGTs, and were offset by financing activity, including IGT and loan payments.

Linda presented the Revenue Report. She shared that the payer mix remains strong, with Medicare continuing to perform well, Medicare Advantage continuing to increase, and Medicaid remaining the smaller payer source. Self-pay accounts are being appropriately reclassified. Overall payments continue to increase, supported by Medicare reimbursement and improved Medicare Advantage rates as contracts are finalized. Swing bed payments continue to exceed charges, and Med Surg is performing well. Collections for June and July have remained strong despite the ongoing transition.

Todd Tidwell made a motion to accept the Statistics, Financial, and Revenue Reports, seconded by Gregg Goodall, approved by all.

Administrator's report:

Gena presented the EMS report and noted that operations continue to run smoothly. EMS maintained a 99.5% response time compliance rate for the year, with no complaints reported.

Gena provided an update on physician recruitment. She reported that Dr. Patel remains very interested in the opportunity, but her decision is currently on hold. Gena also reported that another physician is interested in visiting in October.

Gena also provided an update on the Oracle conversion, noting that progress continues and any identified issues are being resolved.

Gena also shared an update on the grants.

Initiative 1 (Wellness Center): Eligibility has been confirmed, and the facility is awaiting the contract. Architects continue to work on draft plans.

Initiative 4 (Recruitment: The grant includes recruitment for three physicians, five RNs, a physical therapist, a physical therapy assistant, and a speech therapist. HHSC is working with the facility to ensure the budget aligns with grant requirements.

The Department of Agriculture Improvement Program (Security and Surveillance): Gena reported that this grant was not awarded because the hospital received funding for another project within the past three years. The program generally does not award funding to the same hospital within that timeframe.

Executive Session

The Board went into Executive Session at 7:32 PM and came out of Executive Session at 7:41 PM.

Kaylee Shahan made a motion to adjourn, seconded by Gregg Goodall, approved by all.

Samantha Palacios
Administrative Services

Gena Speer
Gena Speer
CEO/Administrator